This is the title of your Session Proposal (Use pt14 Times New Roman bold). Please enter your title in the footer as well.

Author Name\*, Author Name\*\*, initials then surnames, separated by commas

\* first author’s affiliation, location and email address

\*\* second author’s affiliation, location

Session Summary (required)

Please describe the key questions for discussion and goal for outcomes. Authors should demonstrate the need for debate or consensus building around their topic.

Facilitated Discussion Approach (required)

The authors should show how they will handle the facilitated discussion that is different than a traditional opened-ended discussion period.

Presentation Abstracts (required)

Please provide a summary/abstract for each presentation proposed. This should include key points to be presented with figures and tables to demonstrate well developed content.

Length

Proposed sessions will be 1.5 hours and will include a 30-minute facilitated discussion. Total session proposal length should not exceed six pages including session summary, facilitated discussion approach and presentation abstracts.

**Style (please use 12pt Times New Roman bold for all headings)**

This is our preferred style for all first paragraphs after headings: the text (set in 12pt Times New Roman) is justified, with no indent. Insert one line space between paragraphs.

All subsequent paragraphs are indented and justified.

References

For citation in the main text use surname of author and year of publication: Jones (2002) or (Jones, 2002). Insert initials only if there are two different authors with the same surname and same year of publication. The abbreviation "*et al.*" should be used in the text when there are more than two co-authors of a cited paper.

References should be listed alphabetically at the end of the paper. Although "*et al.*" is preferable in the text, in the list of references all authors should be given. References must always be given in sufficient detail for the reader to locate the work cited (see examples below).

Bell J. (2002). *Treatment of Dye Wastewaters in the Anaerobic Baffled Reactor and Characterisation of the Associated Microbial Populations*. PhD thesis, Pollution Research Group, University of Natal, Durban, South Africa.

Henze M., Harremoës P., LaCour Jansen J. and Arvin E. (1995). *Wastewater Treatment: Biological and Chemical Processes*. Springer, Heidelberg.

**Figures and Tables**

If you wish to present your results in a tabular form or by using graphical presentations please use the following formats for tables and figures.

**Table 1** This is a style for table captions. “Table 1, 2 etc” should be in bold. Table captions should appear **above** tables.

Please include your table here.

Please include your figure here.

**Figure 1** This is a style for Figure legends. “Figure 1, 2 etc” should be in bold. Figure legends should appear **below** figures.

Figures and tables should appear in numerical order, be described in the body of the text and be positioned close to where they are first cited. Make sure all figures and tables will fit inside the text area.

Please ensure that all figures are clearly labelled and easily readable in black‑and‑white printing.